

How to Install Xerox Versalink/Altalink Print Drivers(Windows)



Solutions for document management.



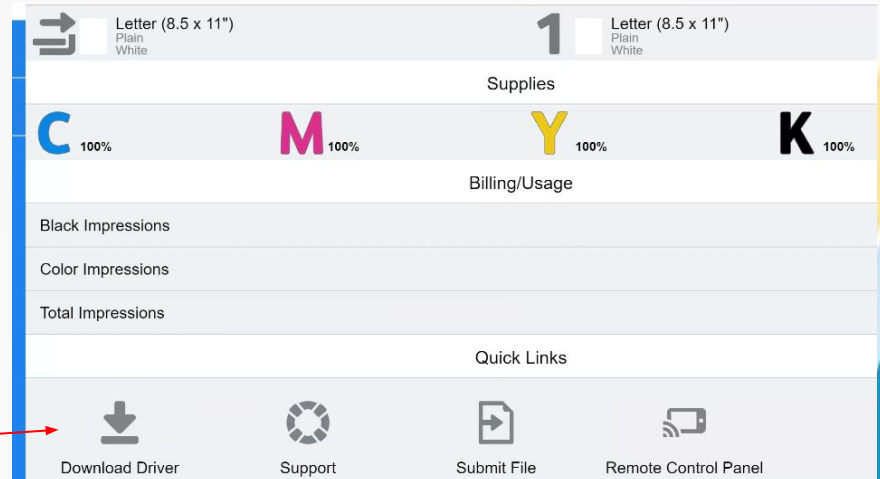
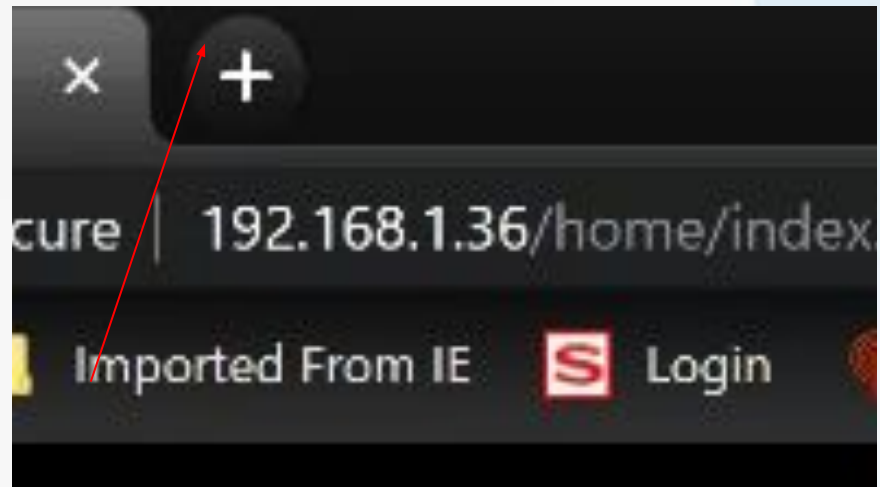
There are many different ways to install print drivers for Printers and Copiers.

One of the Easiest ways is from the Webpage of the Xerox MFP.

To Access the Webpage, you will need the Machines [IP Address](#), If you do not know it please Refer to the (How to Find and IP Address Versalink/Altalink) Under Problem Resolutions.

Once you Have the IP Address, Open up any [Web Browser](#) and type the IP in the Top URL Bar.

If you Scroll down to the Bottom of the First Page you will see a [Download Print Driver](#) option.



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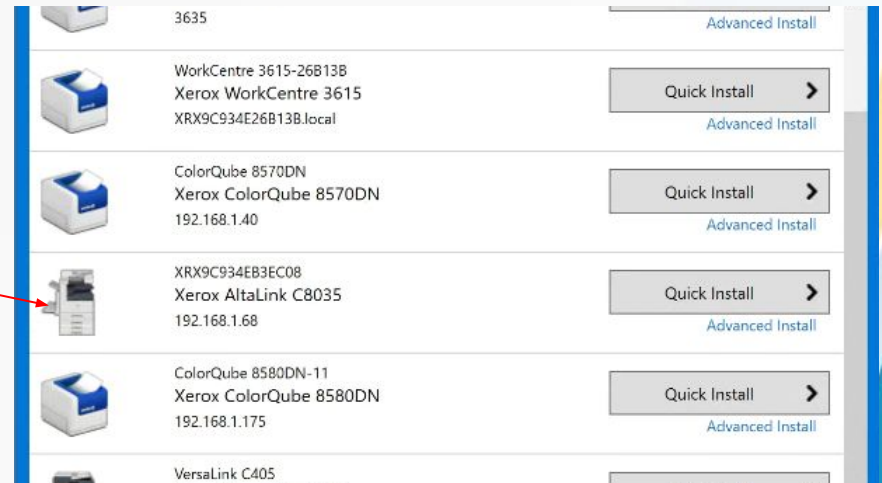
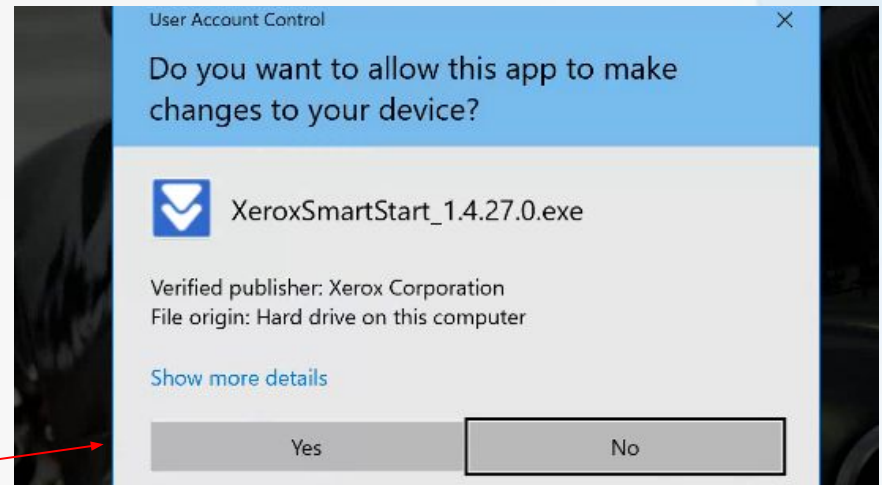
When the Driver Installer is finished downloading, Run the Program and Allow your PC to Make changes.

Next “Accept” the Terms of Service from Xerox to get the Driver Install Started.

When the Installer starts it will automatically search your network for available printers.

They will be listed by Either **Hostname**, or **IP Address**. Since we already know the IP Address know search for the MFP in the List.

If it is not listed choose “I Don't see my Printer” and Add the IP Address in manually.



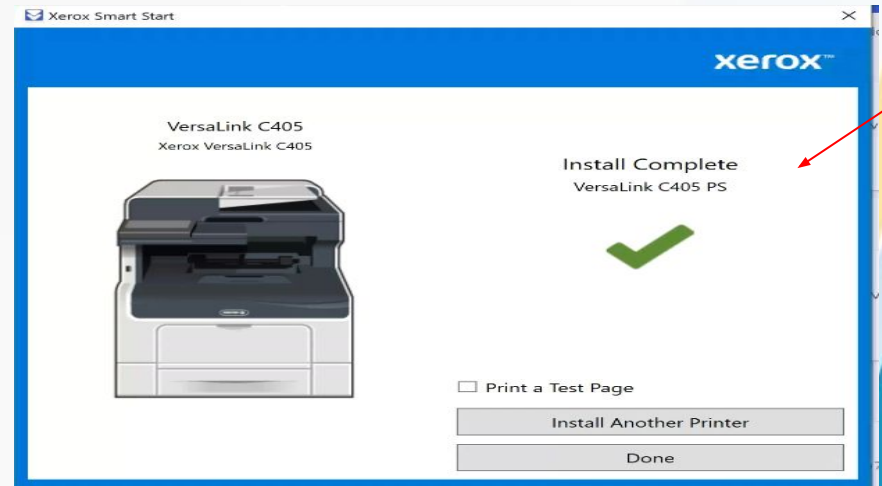
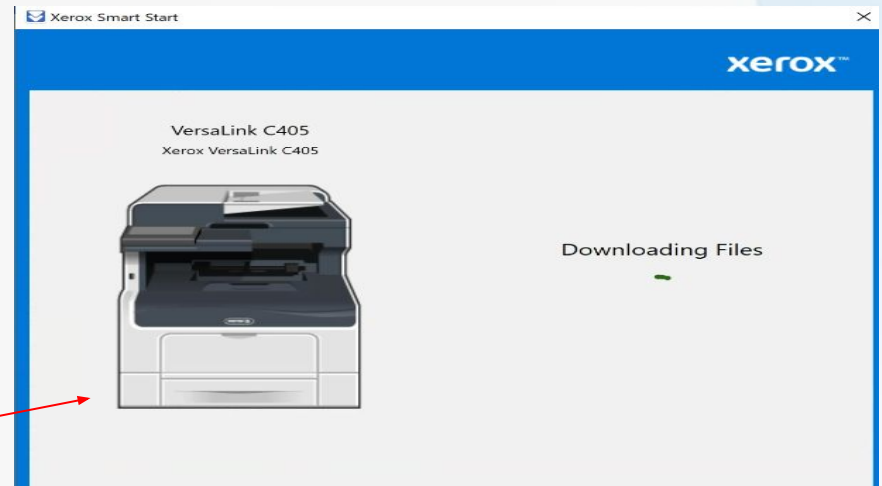
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Once you Choose your driver, the screen will switch and track the installation progress.

Look for the **Install Complete** Screen.

From here you can send a test print, Install an additional MFP, and Finish the Install if you are completed.

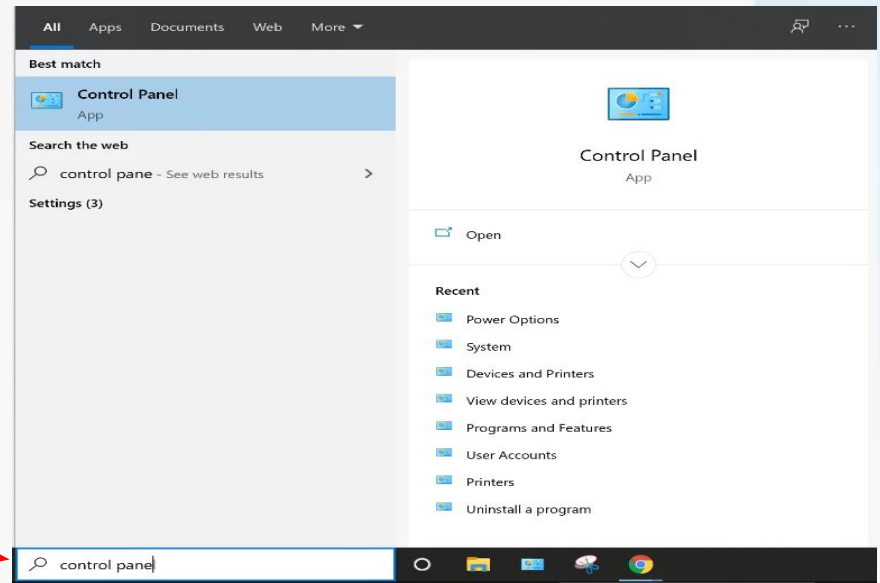
Now that the Driver is Installed, Now we can Set your **Default Preferences** for the MFP.



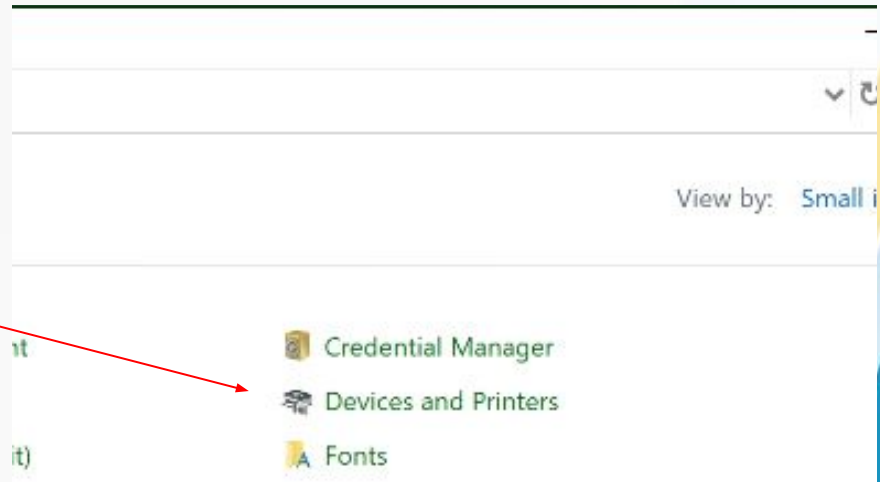
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To Set your **Preferences** open up the **Control Panel** of the PC.

I am Accessing it on Windows 10, the Easiest way is to Click the Windows Button in the Bottom Left Corner and type **Control Panel** in the Search Bar.



In the **Control Panel** List, Look for **Devices and Printers**



Now that you are in Devices and Printers, it will show you all print Locations mapped to your computer.

Find the New Driver we just Installed and Right Click the Icon.

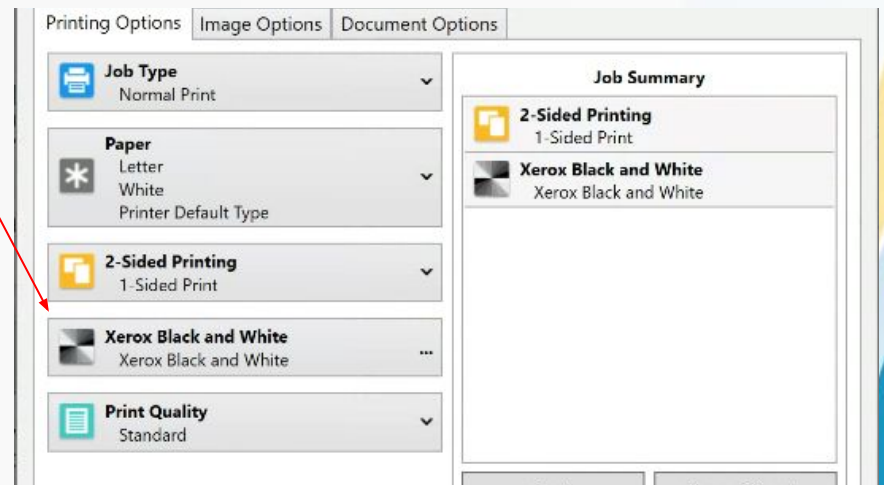
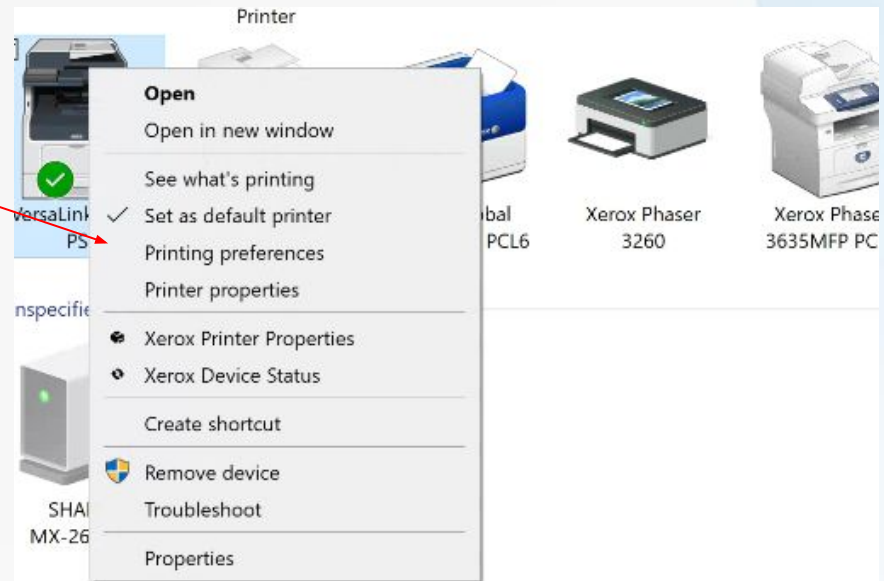
Choose "Printing Preferences".

Here you can change driver defaults.

By Default Xerox Turns on Color, and 2 Sided. Most People default to 1-Sided, and Black&White Prints.

Whichever defaults you would like choose now and click "Apply".

Your Driver is Now Ready to Use!!!!



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